

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of February 5, 2020
9:00 a.m., Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair John Shafer, Vice-Chair George Murdock, and Commissioner Bill Elfering

County Counsel: Doug Olsen

Members and Guests Present: Robert Pahl, Chief Finance Officer; Daniel Wattenburger, Pac/West; Sheriff's Office: Undersheriff Jim Littlefield, Cpt. Dave Williamson, Sgt. Josh Roberts, Sgt. Paul Wolverton, Lt. Sterrin Holcomb, Civil-Shannon Kruse; Dispatch Mgr. Kathy Lieuallen; Dispatch-Cherrie Hutchinson, Admin-Asst-Lora Franks; Jodi Florence, Records Clerk-Blake Johlke, Sheriff Terry Rowan; Bob Waldher, Planning Director; Gail Nelson, Economic Development Coordinator; Tom Fellows, Public Works Director; Teddy Orr, Weed Dept. Supervisor; Dianna Drum, Oregon Health Authority; UCo Health: Joseph Fiumara, Director; Alisha Southwick, Deputy Director; Heather Griggs, MCH Supervisor; Kori Hibbard, RN; Amanda Walsborn, CH Supervisor; Jonathan Lopez

CALL TO ORDER: Chair Shafer called the meeting to order at 9:00 a.m. He reminded those present that the meeting is a public forum. It is being video and audio recorded and minutes will be taken. Comments will become part of the meeting record. If persons wish to speak before the Board, please come to the podium, identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others. He noted there is a point for public input before business items for other than agenda items.

Pledge of Allegiance was led by Commissioner Shafer.

Awards/Correspondence/Recognition – Commissioner Elfering read a letter of commendation from Sheriff Rowan to Deputy Cherrie Hutchinson for going above and beyond. She organized the Sheriff's Office and Community Corrections in adopting an underprivileged family during the Christmas holidays. Her thoughtfulness and generosity were praised. In addition, Capt. Kathy Lieuallen, 911 Dispatch Manager, came to the podium and presented Deputy Hutchinson with a commemorative/recognition coin. She echoed thanks for Hutchinson's thoughtfulness and giving spirit. It was a wonderful opportunity for all. A photo was taken. Congratulations and thank you, Deputy Hutchinson!

Commissioner Elfering then read a letter from Jay Arment praising Shannon Kruse for her great customer service when he and his wife renewed permits at the Sheriff's Civil Division. She was gracious and accommodating.

Additions to Agenda – Chair Shafer moved item # 9 up to #2.

Public Comments – none.

Minutes – Commissioner Murdock moved to approve the Board minutes from the meetings of 01/15/20, 1/22/20, and 1/24/20. Seconded by Commissioner Elfering. Carried, 3-0.

Business Items

1. **Oregon Health Authority Triennial Review Results.** Presented by Danna Drum, Oregon Health Authority, Strategic Partnerships Lead. She oversaw the triennial review. Joe Fiumara, UCo Health Director, noted the review was also a chance to make improvements where needed. It is good oversight to stay on track. Ms. Drum went over the review, highlighted on the monitors. She elaborated about responsibilities of governing body, local health authority, agreements between the OHA and the county, program reviews, areas of strength,

and areas for improvement, as well as briefly touching on Public Health Modernization. Chair Shafer congratulated UCo Health staff on their hard work during the process. Commissioner Murdock noted the OHA review is an important process and echoed Chair Shafer's comments about hard work locally as well as staff willingness to work as participants in regional and statewide committees. Commissioner Elfering also thanked UCo Health staff for their efforts.

2. Census Marketing Contract. Chair Murdock spoke to the contract with Pac/West for census marking (since Bob Waldher, Planning Director, stepped out). This is something the Complete Count committee, of which he is a part, has worked on for months. The decision was made to engage Pac/West to act as a guide through the process in getting the word out. **Commissioner Murdock moved to approve the contract with Pac/West (February – June) in the amount of \$8,500 plus expenses. Seconded by Commissioner Elfering. Carried, 3-0.**
3. Weed Control Products Contract. Teddy Orr, Weed Department Supervisor, presented the recommendation for the contract for weed control products for 2020. After prior Board approval for this annual process, a request for proposals was issued and three were received. He outlined the proposals and upon review, the recommendation is to go with the lowest one - Helena Products in an amount of \$17,415.40. **Commissioner Elfering moved to approve. Seconded by Commissioner Murdock. Carried, 3-0.**
4. Sheriff's Office Vehicle Lease Program. Presented by Undersheriff Littlefield and accompanied by Sgt. Josh Roberts. It is proposed the Sheriff's Office enter into agreement for leasing Sheriff Office vehicles. Ordering is long process and outfitting has historically been done after that. With this program, they will order vehicles directly through Bancorp, with equipping by ERS. He and staff have reviewed numbers and feel this will be a cost-effective move. Beginning with 4 vehicles (Dodge Durangos [at a better cost] vs. Ford SUVs) fully outfitted, plus upgraded video systems in the vehicles and bodycams. The proposal also requests Ford F250 pickups for patrol sergeants – needed for terrain. In addition, using this program, they will be able to liquidate old vehicles around the nation whereby some funds will come back to the county, which will help offset lease costs. He commended Sgt. Roberts and Capt. Williamson for their hard work on the proposal.

In response to Commissioner Elfering's questions about lease terms and cost savings, Undersheriff Littlefield noted there are different lease terms for better resale -- these vehicles would be on a 4-year lease. At the end of the lease, resale will be better. Commissioner Elfering also thanked Sgt. Roberts for his legwork obtaining information. He also likes the orderly process of moving cars into and out of the fleet; older vehicles need to be disposed of. The approximate cost is \$3,000/vehicle to dispose. **Commissioner Elfering moved to approve the contract with Bancorp, and leasing of seven vehicles. Seconded by Commissioner Murdock.** Commissioner Murdock added this is best way to move forward and leasing in this case makes sense. **Carried, 3-0.**

5. Economic Development Grants. Presented by Gail Nelson, Economic Development Coordinator.
 - a. Grant to City of Weston for broadband. The amount requested is \$9,000 (project came back from an earlier higher request). Commissioner Murdock commented about Joe Franell's involvement as an advocate in the region. He is leader in making broadband a reality. And, Chair Shafer added he is also generous with the community. **Commissioner Elfering moved to approve the grant and payable to the City of Weston. Seconded by Commissioner Murdock. Carried, 3-0.**
 - b. Grant to Alanis Auto Detail LLC, Umatilla. Ms. Nelson noted there are some things to still be approved (e.g. land use) – today Board action is to approve funds at this time – they will be released upon the business finalizing requirements of the City of Umatilla. Commissioner Elfering commented this is good for business (improving appearance). **Commissioner Elfering**

moved to approve the grant and payable to Alanis Auto Detail. Seconded by Commissioner Murdock. Carried, 3-0.

6. Road Petition. Doug Olsen presented. Under state law, the county can receive a petition to vacate a road. Normally, the next step is to refer to the Public Works Department, then decide upon a hearing, if needed. However, the Board has the discretion and authority to decide to move forward or to just accept the petition and do nothing further. In this case a petition was received to vacate a portion of Airport Road. Commissioner Elfering noted numerous meetings have been held with those area residents – he feels that was taken care of and there isn't really a need to have a hearing. He does not want to move forward.

Commissioner Murdock noted a hearing would be an opportunity to express views. But in this case, Commissioner Elfering, Tom Fellows, and an engineer from Anderson-Perry previously met individually with all affected landowners to be heard and to express concerns – broad and specific. There was more discussion about county right of way, many public meetings for the neighborhood and the feeling that concerns were heard and met. **Commissioner Elfering moved to thank them for their petition and not move forward (with a hearing). Seconded by Commissioner Murdock. Carried 2-1.**

Tom Fellows, Public Works Director, then gave an update about the E Airport Road project. Bid documents are out; pre-bid conference will be held 2/11; bid openings are set for 2/18. The schedule thereafter will be notice of intent to award on 2/19; 2/26 notice of award; then on through projected completion of June 19. The project is to be completed well before the Fair. **Commissioner Murdock moved to proceed with the East Airport Road project as planned. Seconded by Commissioner Elfering. Carried, 3-0.**

7. Employee Commute. Presented by Mr. Olsen. This is an annual review for authorization to allow county employees to commute in county owned vehicles. They are split into two separate groups: law enforcement and second, for on-call basis employees to respond to emergencies, which employees have a taxable benefit on their commute. Two orders were revised to update lists (positions) for this year. **Commissioner Elfering moved to approve Order No. BCC2020-005. Seconded by Commissioner Murdock. Carried, 3-0. Commissioner Elfering moved to approve Order No. BCC2020-006. Seconded by Murdock. Carried, 3-0.**
8. Legislation Letter of Support. Presented by Commissioner Shafer. Senate Bill 1562 introduced to the Oregon Legislature 2020 regular session to create a program for gathering and reviewing data on groundwater in the Umatilla basin. It is requested that the Board provide a letter of support. **Commissioner Shafer moved to approve the letter of support for SB1562 to be signed by the Board Chair. Seconded by Commissioner Elfering. Carried, 3-0.**
9. Medical Examiner Payable. Presented by Commissioner Murdock. A change in Medical Examiner was made last fall. During the transition period to the appointment of the new medical examiner, the Public Health Officer performed the function. The payment for these four plus months is before the Board for approval. **Commissioner Murdock moved to approve compensating for service during the time noted in the amount of \$25,000. Seconded by Commissioner Elfering. Carried, 3-0.**
10. CARE Program Payment. Presented by Mr. Olsen. This was referred to the Board due to amount of \$26,000. It is for the contribution from the General Fund to the CARE program due to an unexpected shortfall resulting from a reduced grant. **Commissioner Murdock moved to approve. Seconded by Commissioner Elfering. Carried, 3-0.**
11. Post Retirement Employment. **Commissioner Murdock moved to approve the continued employment of a PERS retiree as temporary special employee through 12/31/20. Seconded by Commissioner Elfering. Carried, 3-0.**

12. Budget Committee Appointment. Mr. Olsen presented. The term of one of the Budget Committee members expired, and Jeff Leber is willing and able to serve again on the Budget Committee. **Commissioner Murdock moved to adopt Order No. BCC2020-009. Seconded by Commissioner Elfering. Carried, 3-0.**
13. City of Umatilla Agreement. Mr. Olsen presented. This agreement with the City of Umatilla is for division of additional payments under SIP (Strategic Investment Program) with each entity to retain one-half of the additional amounts. **Commissioner Elfering moved to approve the agreement. Seconded by Commissioner Murdock. Carried, 3-0.**
14. Wolf Program Payments. Presented by Mr. Olsen. The Wolf Depredation Committee has met and reviewed and recommends payments outlined in the Board Order to reimburse producers as well as funding to Ag Research Foundation for education and to OSU Extension Service for administrative clerical support all from grant funds for those purposes. Chair Shafer advised he sits on the committee and the committee members put in a lot of work after hours to make its recommendation. **Commissioner Shafer moved to adopt Order No. BCC2020-13 (totaling awards of \$53,114.57). Commissioner Murdock declared a conflict. Seconded by Commissioner Elfering. Carried, 2-0, 1 abstained.**
15. AOC Payable. Presented by Chair Shafer. This is annual dues for the Association of Oregon Counties (in the amount of \$26,545.76). Commissioner Murdock added there has been great participation moving forward with good benefits to all member counties. **Commissioner Murdock moved to approve the payment. Seconded by Commissioner Elfering. Carried, 3-0.**
16. Budget Transfer. Presented by Robert Pahl, Chief Finance Officer. Budget Order 2020-19 (Eurus CBP) requires transfer with increase of \$40,000 in Materials & Services and a decrease in Contingency of \$40,000. In response to Commissioner Elfering's question if all Community Benefit Programs have a contingency, Mr. Pahl advised yes, each plan historically has decided differently how to award grants and sets their own timing. **In the matter approving transfer of appropriations per ORS 294.463 for the fiscal year ending 6/30/20, Commissioner Murdock moved to adopt Order No. Budget 2020-19 (Program 1604 – Eurus CBP). Seconded by Commissioner Elfering. Carried, 3-0.**
17. Judicial Department Payable. Presented by Mr. Olsen. Due to the dollar amount, this requires Board action. Treatment court changed its process at the last grant cycle. Funds now come directly to the County for administration and for pro tem judge overseeing. This is for the first quarter of FY19-20 and for all future quarters for this fiscal year. **Commissioner Elfering moved to approve (in the amount of \$27,725.83) and for remaining quarters of FY19-20. He commented on the good program with good results. Seconded by Commissioner Murdock. Carried, 3-0.**

Executive Session – none.

Commissioners' Reports

Commissioner Shafer commented on the West County Mayors meeting yesterday at Echo where reports of pertinent information were given by each community in attendance.

The meeting adjourned at 10:06 a.m.

Respectfully submitted,

Melinda Slatt

Executive Secretary, Umatilla County Board of Commissioners