

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Meeting of June 17, 2026  
9:00 am, Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Vice-Chair John Shafer and Commissioner Cindy Timmons

**County Counsels:** Doug Olsen, Nicholas Warner

**Guests Present:** Robert Pahl, Umatilla County Chief Financial Officer; Dan Lonai, Umatilla County Administrative Director; Lieutenant Josh Roberts, UCSO; Captain Karen Primmer, UCSO; Rachael Reynolds, Assessment & Taxation Director; McKenzie Bowey, GIS Supervisor; Joe Fiumara, UCo Health Director; Undersheriff Jim Littlefield, UCSO; Sage DeLong, Emergency Manager; Riley Wortman, IT Manager; Sheriff Terry Rowan, UCSO; Kim Beck, Human Services Director; Bobby Spencer, CARE Coordinator; Megan Davchevski, Planning Manager; Paul Chalmers, Citizen; John Anderson, Wheatland Insurance Agent; Griffin Beach, Elkhorn Media;

**Video link or Calling in:** Chair Dan Dorrان, Scott Hayes,

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**CALL TO ORDER:** Vice-Chair Shafer called the meeting to order at 9:00 am. Commissioner Dorrان was attending the meeting remotely. Commissioner Shafer reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

**Pledge of Allegiance** - led by Vice-Chair Shafer.

**Awards/Correspondence/Recognitions** – Chair Dorrان thanked all of the fire fighters/responders for their work on the multiple wildfires over the last several days. He also expressed his gratitude to the Emergency Manager, Sage DeLong. Seconded by Commissioner Shafer.

Commissioner Shafer attended the Proud River Leadership Academy’s graduation on June 16<sup>th</sup>. Several Umatilla County staff members were included in this group. Every year the classmates vote on one outstanding student to receive the Proud River Guide award. Umatilla County’s very own McKenzie Bowey was the recipient of this award.

Scott Hayes, Executive Director Northwest Accreditation Alliance (NWAA), was online today to announce that the NWAA Professional Standards Board unanimously approved the Umatilla County 9-1-1 Communication Center’s with their accreditation. He outlined the numerous accreditation standards required, extensive work and continued compliance that goes into receiving this accreditation. He acknowledged Captain Karen Primmer and Lieutenant Justin Russell for diligently preparing their agency for this review. Congratulations was given to the department and staff.

**Minutes** – Commissioner Timmons moved to approve the minutes from June 3, 2026 Board meeting. Seconded by Commissioner Dorrان. Carried, 3 - 0.

**Additions to Agenda** – None

**Public Comments and Recognition of Visitors** – Paul Chalmers, citizen, stood for public comment. He expressed concerns with growing interest in Sharia law and asked the Board to consider banning any parallel legal system that would impact our current legal system.

**Business Items**

1. **Workers Compensation Insurance** - Presented by Dan Lonai, Administrative Services Director and John Anderson, CIS Insurance representative. Umatilla County was presented a plaque for 25 years of continued service. The decision on the annual renewal for workers compensation insurance is before the Board. The recommendation is to continue with SAIF for coverage. The premium for renewal is \$357,195.62, an increase of approximately \$53,000. The renewal for liability coverage with CIS is \$970,640.51, it is also recommended to renew the cyber insurance coverage with Cowbell. There is a moderate increase, \$1500, on cyber insurance. Commissioner Dorrان inquired about rising premiums despite continual investments in additional security measures. – Cowbell imposed a national increase in cyber insurance across the board, it is not specific to Umatilla County. Next, property and casualty, CIS is in a good position and able to give a rate reduction of 3.25% for this insurance. Other increases are directly related to assets that have been added and the growth the County has experienced. There is a substantial increase in SAIF premiums due to a statewide rise in certain claims and an increase in payroll. All policies are effective 7/1/2026-7/1/2027. **Commissioner Dorrان moved to approve the renewal of the workers compensation insurance coverage with SAIF. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to approve the payable to SAIF in the amount of \$357,195.62. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Dorrان moved to approve renewal of liability insurance coverage with CIS and authorize payment of premium. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Timmons moved to approve renewal of cyber security insurance coverage with Cowbell and authorize payment of premium. Seconded by Commissioner Dorrان. Carried, 3-0.**
2. **RFP Award** – Presented by Lieutenant Josh Roberts, UCSO. The Sheriff’s Office sought proposals for a three-year agreement for vehicle upfitting services to upfit emergency response vehicles for UCSO. Two bids were received prior to the due date. However, upon close review, only one of the bids met the requirements of the request for proposal. The company that met the requirements was Elite Upfitters. The company that did not meet the requirements and was considered nonresponsive was LEHR. This year, UCSO has seven vehicles to upfit. The total cost estimate by Elite Upfitters to complete the work was \$255,742.91. **Commissioner Dorrان moved to award the three-year contract to Elite Upfitters and authorize payment for the work in the 2026 order, not to exceed \$255,742.91 for the first year and at a rate of \$95/hour for labor for two subsequent years. Seconded by Commissioner Timmons. Carried, 3-0.**
3. **Safety Action Plan Adoption** - Presented by Megan Davchevski, Planning Manager. Umatilla County was a recipient of Federal Highway Administration Safe Streets for All (SS4A) funding during the 2024 grant cycle. The grant funded development of a Safe Streets Action Plan for unincorporated Umatilla County. The Safety Action Plan was developed by a team of consulting

firms and occurred simultaneously with the Community Development Department's Transportation System Plan update efforts. Staff conducted robust community engagement during 2025 to gather public input. Included in the project and plan is Addendum #1 which was a data collection effort. Data acquired includes roadway infrastructure data for GIS mapping, such as roadway types, roadway conditions and speed sign locations and conditions. Other data acquired focuses more on driver behaviors. A pilot project was conducted in coordination with Umatilla County Sheriff's Office to determine effectiveness of a flashing speed radar sign across Umatilla County. **Commissioner Dorrان moved to adopt the Safety Action Plan with Addendum #1. This plan will be utilized to obtain future grant funding for road safety projects. Seconded by Commissioner Timmons. Carried, 3-0.**

4. Health TRL IGA with Gilliam County – Presented by Joe Fiumara, Public Health Director. UCo Health already conducts environmental health inspections in Gilliam County on contract. This agreement would allow OHA to directly delegate the inspections for the TRL program in Gilliam County to UCo Health, and allow the monies to pay for that work to be paid directly to UCo Health, until such time that OHA, or either County decides to terminate the agreement. This work would be conducted under the direction of OHA Program Element 76. **Commissioner Timmons moved to approve IGA, and authorize chair to sign. Seconded by Commissioner Dorrان. Carried, 3-0.**
5. CWPP Title 3 Payment - Presented by Sage DeLong, Emergency Manager. Umatilla County EM is requesting authorization to process payment to Northwest Management Inc. for West County Community Wildfire Protection Plan update services. Title III Secure Rural Schools funds may be used by participating counties to develop and carry out Community Wildfire Protection Plans. Northwest Management Inc. Invoice #2580 is in the amount of \$22,000 and represents 50% of the total contract for initial CWPP update services, including document review, kickoff meeting support, research, and communications with the planning team. **Commissioner Dorrان moved to authorize payment to Northwest Management Inc. in the amount of \$22,000 for West County CWPP update services using Title III Secure Rural Schools funds. Seconded by Commissioner Timmons. Carried, 3-0.**
6. Fair Bylaws - Presented by Nick Warner, Deputy County Counsel. The Umatilla County Fair Board has signed an updated version of their bylaws. The updated version is now before the Umatilla County Board of Commissioners for approval. **Commissioner Timmons moved to approve the fair bylaws and authorize chair to sign. Seconded by Commissioner Dorrان. Carried, 3-0.**
7. IT Purchase – MDR/Endpoint Protection – Presented by Riley Wortman, IT Manager. Umatilla County currently lacks a Managed Detection and Response (MDR) solution. As a member of the Multi-State Information Sharing and Analysis Center (MS-ISAC), the County is eligible to procure a comprehensive MDR solution through the Center for Internet Security (CIS) at a significantly discounted rate. This would replace the current software. Mr. Lonai explained that the IT department has applied for a grant through OEM and FEMA to receive reimbursement for the first year. **Commissioner Timmons moved to approve execution of the order with CIS for Managed Detection and Response (MDR) services. Seconded by Commissioner Dorrان. Carried, 3-0.**

8. Burn Ban – Presented by Doug Olsen, County Counsel. Historically, Umatilla County implements a burn ban on non-agricultural burning July 1 of each year. Due to the current fire situation, it is proposed to implement the ban earlier. Agricultural burning would still be allowed unless a total ban is imposed by the Board. **Commissioner Timmons moved to adopt Order No. BCC2026-032 with an amendment to implement the burn ban beginning June 18, 2026 at 12:00 pm noon. Seconded by Commissioner Dorran. Carried, 3-0.**
9. Letter of Support – Presented by Doug Olsen, County Counsel. The Board has been asked to provide a letter for the request by the Wheatstock Music Festival for a military aerial support. In honor of two people that were killed from Umatilla County and community support for Veterans. **Commissioner Shafer moved to approve and authorize chair to sign on behalf of the Board. Seconded by Commissioner Timmons. Carried, 3-0.**
10. Spout Springs - Presented by Doug Olsen, County Counsel. Umatilla County issued a request for proposals for the development of Spout Springs. Three proposals were received: Trevor Abell; ALORA; Geoffrey LeGault. After a review of the proposals by a committee, the recommendation is to award the contract to Trevor Abell. Mr. Abell is the owner of the nearby Tollgate businesses, proposed a broad recreational year-around use of the area, with aggressive plan for near term start-up of skiing, and financial ability to accomplish the plan. **Commissioner Dorran moved to award contract for operations and enhancement of Spout Springs ski area to Trevor Abell. Seconded by Commissioner Timmons. Carried, 3-0.**
11. Camera Installation - Presented by Doug Olsen, County Counsel. Approval is sought to purchase security cameras for the ordnance pump station. The firm that programmed the controls for the system has submitted a proposal. The quote of \$15,000 includes designing the system, the cameras, software and integrating them into the existing controls. As the cameras have to be integrated into the existing system, no other quotes were obtained. The quote for the work to install the system is \$6,250. **Commissioner Dorran moved to approve contracts for purchase and installation of security camera system in the amount of \$21,250.00. Seconded by Commissioner Timmons. Carried, 3-0.**

**Commissioner Dorran excused himself from the meeting at 9:56 am.**

12. Supplemental Budgets – Public Hearing – Vice-Chair Shafer opened the public hearing at 9:56 am. Presented by Robert Pahl, CFO and Jason Jensen, CFO. There are five supplemental budget orders before the Board for consideration. A summary of the supplemental budgets was read to the Board. Vice-Chair Shafer called for comments or questions from the public, in-person or online. There were none. He then closed the public hearing at 9:59 am. **Commissioner Timmons moved to adopt Order No. Budget2026-60. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-61. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-62. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-63. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-68. Seconded by Commissioner Shafer. Carried, 2-0.**

13. Budget Transfers – Presented by Robert Pahl, CFO and Jason Jensen, CFO. There are ten budget transfer orders before the Board for consideration. A summary of the budget transfers were read to the Board. **Commissioner Timmons moved to adopt Order No. Budget2026-64. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-65. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-66. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-69. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-70. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-71. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-72. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-73. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-74. Seconded by Commissioner Shafer. Carried, 2-0. Commissioner Timmons moved to adopt Order No. Budget2026-75. Seconded by Commissioner Shafer. Carried, 2-0.**
14. Fee Ordinance Amendment – Public Hearing – Vice-Chair Shafer opened the public hearing at 10:08 am. Presented by Nick Warner, Deputy County Counsel. The annual update to the Comprehensive Fee Ordinance is before the Board for a Second Reading. There are a number of departments requesting changes. Joe Fiumara, Public Health Director stood for comment, he provided extended information on Public Health’s fee increases. Vice-Chair Shafer called for questions or comments from the public, in-person or online. There were none. Vice-Chair Shafer closed the public hearing at 10:10 am. **Commissioner Timmons moved to adopt Ordinance No. 2026-05. Seconded by Commissioner Shafer. Carried, 2-0.**
15. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports: None

Meeting adjourned by Chair Dorran at 10:11 am.

*Kelsey Bailey*

Executive Secretary – Board of Commissioners