

AGENDA ITEM FOR ADMINISTRATIVE MEETING

() Discussion only
(x) Action

FROM (DEPT/ DIVISION): Umatilla County

PROGRAM: Emergency Management

SUBJECT: Approval of Payment to Northwest Management Inc

Umatilla County Emergency Management is seeking approval of payment to Northwest Management Inc. for the completion of the west side CWPP for \$31,710.00; this plan was grant-funded and not part of the general fund.	() <u>ACTION REQUESTED:</u> Approval of payment to Northwest Management Inc. for \$31,710.00
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ATTACHMENTS: Invoice

Date: (09/30/2025) Submitted By: (Sage DeLong)

*****For Internal Use Only*****

Checkoffs:

To be notified of Meeting:

() Dept. Head (copy)
() Human Resources (copy)
() Fiscal
()

) Legal (copy)
Needed at Meeting:

() (Other - List:)

Scheduled for meeting on: October 1, 2025

Action taken:

Follow-up:



Northwest Management Inc
PO Box 9748
Moscow ID 83843

Invoice

#2065

9/24/2025

Bill To

Sage DeLong
Umatilla County
4700 NW Pioneer Place
Pendleton OR 97801
United States
Umatilla County

TOTAL

\$31,710.00 USD

Due Date: 10/24/2025

Terms	Due Date	PO #	Job ID / Name
Net 30	10/24/2025	Herrenbruck09242025	P51073 2024 Umatilla Co. CWPP COU

Item	Miles	Quantity	Unit Price	Amount
Milestone 3: 20% of contract for committee approval of WUI delineation		.2000	\$45,300.00	\$9,060.00
Milestone 4: 20% of contract for completion of draft wildfire hazard assessment update		.2000	\$45,300.00	\$9,060.00
Milestone 5: 20% of contract for submission of draft CWPP to the planning team		.2000	\$45,300.00	\$9,060.00
Milestone 6: 10% of contract for delivery of all final approved documents to Umatilla County		.1000	\$45,300.00	\$4,530.00

Subtotal \$31,710.00

Tax Total (%) \$0.00

Total \$31,710.00 USD



2065