

( ) Discussion only

FROM (DEPT/ DIVISION): County Counsel

SUBJECT: DD Payable

Background: A payable is before the Board for approval due to the amount. The cost is reimbursed and budgeted.	<p>Requested Action:</p> <p>Approve payable to Suite Additions LLC in the amount of \$30,107.85.</p>
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ATTACHMENTS : Payable, Invoice, and Memo

\*\*\*\*\*For Internal Use Only\*\*\*\*\*

Checkoffs:

( ) Dept. Head (copy)

( ) Human Resources (copy)

( ) Budget (copy)

( ) Legal (copy)

( ) (Other - List:)

To be notified of Meeting:

Needed at Meeting:

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Scheduled for meeting on: February 18, 2026

Action taken:

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Follow-up:

## UMATILLA COUNTY PAYMENT REQUEST

P E I D - A C	79019	<div style="background-color: #f0f0f0; padding: 2px;">Cap Finance Rpt PEID #</div>
NAME	Suite Additions LLC	
ADDRESS	11825 SW Greenburg Rd, Suite 110	
ADDRESS		
CITY, STATE, ZIP	Tigard, OR 97223	

AUTHORIZATION-APPROVAL	
DEPARTMENT	<div style="background-color: #f0f0f0; padding: 2px;">Amy Penn</div>
CFO	<div style="background-color: #f0f0f0; padding: 2px;">SIGNATURE - SUPERVISOR</div>
Board	<div style="background-color: #f0f0f0; padding: 2px;">DATE - APPROVAL</div>
SUBMITTED	<div style="background-color: #f0f0f0; padding: 2px;">2/5/2025</div>
	<div style="background-color: #f0f0f0; padding: 2px;">RETURN - HOLD</div>

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES	
\$30,107.85	2185-50-54900-590090	Environmental Modification - Home Modification - - Final Payment	2025-93	\$30,107.85	1/28/26		

\$30,107.85 PAGE TOTAL

**\$30,107.85** GRAND TOTAL

Office Use: Pretravel Auth rec: \_\_\_\_\_ Contract Reviewed: \_\_\_\_\_ Routine: \_\_\_\_\_

Office Use: Tax ID Reviewed: \_\_\_\_\_ Quotes: \_\_\_\_\_ Bids: \_\_\_\_\_

**Suite Additions LLC**

11825 SW Greenburg Rd

Ste 110

Tigard, OR 97223-6466 USA

(503) 621-2122

Tim@Suite-Additions.com

<http://www.Suite-Additions.com>**INVOICE**

Umatilla County CDDP  
817 SE 13th  
Pendleton, OR 97801

INVOICE  
DATE  
PROJECT  
ADDRESS

2025-93  
01/28/2026  
Due on receipt  
01/28/2026

**DESCRIPTION**

Final payment for Home Modification for

QTY	RATE	AMOUNT
0.85	35,421.00	30,107.85

SUBTOTAL	30,107.85
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TAX	0.00
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TOTAL	30,107.85
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BALANCE DUE	<b>\$30,107.85</b>
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