FROM (DEPT/ DIVISION): Douglas R. Olsen County Counsel

<u>SUBJECT:</u> Fair Payable

Background: A payable is before the Board for	Requested Action: Approve payable to
approval due to the amount. The payable is for	Minutemen Press of Kennewick in the amount of
the cost for the fair exhibitors guide book.	\$6,153.14

ATTACHMENTS: Payable

*************For Internal Use Only**********

Checkoffs:

() Dept. Head (copy)) Budget (copy)	To be notified of Meeting:
((X) Fiscal) Legal (copy)) (Other - List:)	Needed at Meeting:

Scheduled for meeting on: June 18, 2025

Action taken:

		DATE PAID			RETURN-HOLD	FINANCE CODES									ved:Routine:Bids:
-	AUTHORIZATION-APPROVAL	welse	F OVER \$3,000		5/27/2025	INVOICE DATE	05/22/25								Contract Reviewed: Quotes: Bids
REQUEST	AUTHORIZATI	Bathelinelen	KIGNATURE IF OVER \$3,000			INVOICE TOTAL	\$6,153.14								avel Auth rec:
Y PAYMENT					SUBMITTED	INVOICE NUMBER	18270								Office Use: Pretravel Auth rec: Office Use: Tax ID Reviewed:
UMATILLA COUNTY PAYMENT REQUEST		ss of Kennewick	tt. Suite 150		99336	DESCRIPTION	2025 Exhibitors Guide Book x700 (\$5660.66 + \$492.48 Tax)							5	
	78877	Minutemen Press of Kennewick	825 N. Edison St. Suite 150		Kennewick, WA 99336	ACCOUNT #	40420-520013								\$6,153.14 PAGE TOTAL \$6,153.14 GRAND TOTAL
	PEID-AC	NAME	ADDRESS	ADDRESS	CITY, STATE, ZIP	AMOUNT	\$6,153.14								\$6,153.14 \$6,153.14



Minuteman Press of Kennewick 825 N Edison Street, Suite150 Kennewick, WA 99336 Ph:509,586.7858 wa221@minutemanpress.com wa221.minuteman.com

5/22/2025

Pro Forma Invoice

ID: 1136 Job Ref ID: 18270

Ship to:

Bill to: Umatilla County Fair Jennifer Sceva 1740 E Airport Rd Hermiston, OR 97838 Umatilla County Fair Jennifer Sceva 1740 E Airport Rd Hermiston, OR 97838

Phone: (541) 567-6121 Email: jennifer.sceva@umatillacounty.gov

Phone: (541) 567-6121 Email: jennifer.sceva@umatillacounty.gov

Thank you for your order!

700 8.5x11 Fair Exhibitors Guides w Perfect Binding 100 Pages (Job ID 18270)	æ	,ê	Subtotal: Tax:	\$5,660.66 \$492.48
			Total:	\$6,153.14

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\$5,660.66	Order Subtotal:	
\$492.48	Tax:	
\$6,153.14	Order Total:	
Cow		

Taxes are included.

Terms: Payable Upon Receipt

It has been a pleasure working with you.