## FROM (DEPT/ DIVISION): Douglas R. Olsen County Counsel

<u>SUBJECT:</u> Maintenance Payable

Background: The payment for repairs to the chiller unit at the Stafford Hansell Government Center is before the Board for approval due to the amount.	Requested Action: Approve payment to HMS Commercial Service, Inc. in the amount of \$16,886.52
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ATTACHMENTS: Payable

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*For Internal Use Only\*\*\*\*\*\*\*\*\*\*\*

Checkoffs:

(	) Dept. Head (copy) ) Budget (copy)	To be notified of Meeting:
	) Fiscal ) Legal (copy) ) (Other - List:)	Needed at Meeting:

Scheduled for meeting on: March 2, 2022

Action taken:

## **UMATILLA COUNTY PAYMENT REQUEST**

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PEID-AC	14254-01
NAME	NAME HMS COMMERCIAL SERVICE, INC.
ADDRESS	
	PO BOX 50245
CITY, STATE, ZIP	CITY, STATE, ZIP BELLEVUE, WA 98015

	<b>AUTHORIZATION-APPROVAL</b>	
DEPARTMENT	MON	
CFO	SIGNAT, IPA IF JURIS (2019)	
	the terms ratio as private.	And the broking of
SUBMITTED	2/7/2022	RETURN - HOLD

AMOUNT	ACCOUNT #	DESCRIPTION	INVOICE NUMBER	INVOICE TOTAL	INVOICE DATE	FINANCE CODES
\$16,886.52	6020-53400	Pump Leaking	318791	\$16,886.52	01-25-22	
		Replaced Pressure Switches				
		Expansion Tank Leaking				
		Chiller Unit - Hansell Center				
		1719 Why drive of 1713	7			
			-			
\$16,886.52	\$16,886.52 PAGE TOTAL		Office Use: Pretravel Auth rec:	ſ	Contract Reviewed:	Routine:
\$16,886.52	\$16,886.52 GRAND TOTAL		Office Use: Tax ID Reviewed:	1	Quotes: Bids:	Ĩ

## Invoice

## HMS COMMERCIAL SERVICE, INC.

4103 SE International Way Suite 300 Milwaukie OR 97222 503-220-0394 FAX: 503-841-6245

Account # 100499	ടപപ്പട്ട Code	20	Invoice # 318791 Date: 1/25/2022 Page # 1 of 2
UMATILLA COUNTY COURTH 216 SE FOURTH STREET PENDLETON OR 97801	Object Code IOUSEJudel Dept Conroved	STAFFORI CENTER 915 SE COL	) HANSELL GOVERNMENT LUMBIA DN OR 97838
Service Date 9/7/2021 PO #	Job #247004	Contract #	Claim #
WENT OUT ON LOW PRESSURE CONT.	ROL OPEN CKT 1 AND	CKT 2. IT WAS RUNNING	AT AROUND 45 TO 50 PSI

SUCTION PRESSURE ON BOTH CIRCUITS. CHECKED THE WATER FLOWS, GLYCAL LEVEL, AND PRESSURE DROP. THE PUMP IS LEAKING PRETTY GOOD. HAVE ONE ON ORDER. CLEANED THE STRAINER. EXPANSION TANK IS WATER LOGGED SO I DRAINED IN DOWN TO HALF AND FILLED WITH AIR. BUT IT FILLED BACK UP. LEAK CHECKED THE BOTH CIRCUITS, FOUND A LEAK ON CKT-2 COND COIL, WRITING UP TO REPLACE THE COIL. PULLED THE REF. CHARGE ON BOTH CIRCUITS. REPLACED THE LOW PRESSURE SWITCHES WITH 25 PSI SWITCHES. PUT REF. BACK IN WITH SOME NEW R-22 TO GET BOTH CIRCUITS TO FACTORY CHARGE. RAN CHILLER AND BOTH CIRCUITS STILL HAVE LOW SUCTION PRESSURE. IF ONLY CIRCUIT 1 RUNS IT WILL STAY ON LINE, BUT ONCE I STARTED CIRCUIT 2 THEY BOTH DROPPED SUCTION PRESSURE. SO I DISABLED CKT-2 FOR NOW UNTILL I FIGER OUT WHAT IS GOING ON. NEED TO REPLACE THE PUMP AND FIX THE EXPANSION TANK ISSUE AND SEE IF THAT CORRECTS THE PROBLEM. I TALKED TO MARK AND LET HIM KNOW WHAT I HAVE DONE AND WERE WE ARE AT. FILLED OUT MY WORK ORDERS AND REFRIGERANT REPORTS. THEN ID'ED THE PARTS AND WROTE UP A GREEN SHEET TO REPLACE CIRCUIT 2 CONDENSER COIL AND TURNED IN TO JOSH.

Description Of S	ervice	Quantity	Unit Price	Extended Price	Tax
LABOR		42.5	\$170.00	\$7,225.00	
OVERTIME LA	BOR	4.5	\$255.00	\$1,147.50	
REFRIGERAN	<b>G&amp; LOW PRESSURE SWITCHES</b>	1	\$8,414.02	\$8,414.02	
TRUCK CHAR	GE	1	\$100.00	\$100.00	

Terms: Due 2/24/2022

Please pay from this Invoice

	Thease Detach and Return with F	Centitunee		
Check Enclosed [ ]	Method of Payment	Inv	voice #	318791
Master Card [] Visa []		Da	ate :	1/25/2022
Acct #	Exp Date	Ac	count #	100499
Name on Card		UMATILLA COU	NTY COU	RTHOUSE
Signature	A CONTRACTOR OF A CONTRACTOR A			
Remit To:		_		
HMS COMMERCIAL SEP P.O. BOX 50245	RVICE, INC.	Amount Due		\$16,886.52
Bellevue WA 98015				

Plance Detach and Peturn with Remittance

Amount Paid