## AGENDA ITEM FOR ADMINISTRATIVE MEETING ( ) Discussion only ( XXX ) Action

FROM (DEPT/ DIVISION): UCo Health

**SUBJECT:** Approval for change in FTE

Background: UCo Health has been without an MCH Supervisor since March 4, 2021. Various methods of recruitment have not generated any qualifying applications. The Deputy Director has been fulfilling many of the tasks required by this position. This situation is not sustainable. We would like to increase the Clinic Manager position from 0.5 FTE to 1.0 FTE and post for recruitment for a period of 4 months. During this time we would pull the posting for MCH Supervisor. Because of program requirements, if the Clinic Manager position is not filled in 4 months, we would pull the posting and repost the MCH Supervisor position.

Requested Action: Please approve reclassification of Clinic Manager position from 0.5 to 1.0 FTE.

| Date: ( 10/14/2022 ) | Submitted By: Joseph Fiumara            |
|----------------------|---|
|                      | **********For Internal Use Only******** |

Checkoffs:

ATTACHMENTS:

| ( | ) Dept. Heard (copy)     | To be notified of Meeting: |
|---|--------------------------|----------------------------|
| ( | ) Human Resources (copy) |                            |
| ( | ) Fiscal                 |                            |
| ( | ) Legal (copy)           | Needed at Meeting:         |
| ( | ) (Other - List:)        | _                          |

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Scheduled for meeting on: October 19, 2022

Action taken:

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Follow-up: