MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS
Meeting of July 15, 2026
9:00 am, Room 130, Umatilla County Courthouse
Pendleton, Oregon

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Commissioners Present:	Chair Dan Dorran, Vice-Chair John Shafer and Commissioner Cindy Timmons
County Counsel:	Nicholas Warner
Guests Present:	Tom Fellows, Umatilla County Public Works Director; Captain Karen Primmer, UCSO; Captain Kenny Franks, UCSO; Alisha Lundgren, Public Health Assistant Director; Steve Craigen, Records & Elections Supervisor; Dan Lonai, Umatilla County Administrative Services Director; Jason Jensen, Umatilla County Chief Financial Officer; Sage DeLong, Emergency Manager;
Video link or Calling in:	Jennifer Blake, HR Director; Bob Waldher, Community Development Director; Griffin Beach, Elkhorn Media Group; Kevin Miracle, Sanitary Disposal; Shaina Lilley, Waste Connections; Derek Ranta, Waste Connections;

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CALL TO ORDER: Chair Dorran called the meeting to order at 9:00 am. He reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance - led by Chair Dorran.

Awards/Correspondence/Recognitions – Chair Dorran recognized the death of Tim Hawkins.

Chair Dorran read a letter from the Umatilla County Cattleman's Association. The Cattleman's Association has gathered for 55 years for an annual Father's Day Picnic, the month of May is recognized as National Beef Month. Harris Park was selected this year as the location for the annual picnic, many of the attendees had not been there before and were very pleasantly surprised. The letter went on praising Harris Park's beauty, accommodations and referring to it as a true gem of Umatilla County. The letter thanked everyone involved for the efforts to maintain and improve the park.

Minutes – Commissioner Shafer moved to approve the minutes from –June 2, 2026, June 22, 2026 and July 1, 2026 Board meetings. Seconded by Commissioner Timmons. Carried, 3 - 0.

Additions to Agenda – Business Item #19 will be added to the agenda; it is online, but did not make it on to the printed agendas.

Public Comments and Recognition of Visitors – None

Business Items

1. PATH CDBG – Public Hearing – Chair Dorran opened the public hearing at 9:05 am. Presented by Nick Warner. The County was the sponsor for the CDBG funding of the PATH kitchen completion project. The project is in its final stages. The public hearing set for today, July 15, is to obtain citizens views about the project and to take comments about the county's performance. Notice of the hearing has been posted. The Chair called for comments, there were none. The Chair closed the public hearing and returned to the regular meeting at 9:06 am. The project is complete.

2. Sanitary Disposal – Franchise Rate Increase – Presented by Nick Warner, Deputy County Counsel and Kevin Miracle, Sanitary Disposal. Waste Connections of Oregon doing business as Sanitary Disposal, Inc., proposes to increase its rate within the county franchised area of unincorporated Umatilla County by 14.0%. If approved, the proposed rate increase will go into effect on July 1, 2026. On April 14, 2026 the Umatilla County Solid Waste Advisory Committee (SWAC) met and voted to recommend approval of the proposed rate increase requested by Sanitary Disposal, Inc. A 14-day public notice (comment period ending May 13, 2026) was published in the East Oregonian and three prominent public places in the service area. No written comments or remonstrances were received during the public comment period. This item was continued from the May 18, 2026 and July 13, 2026 Work Sessions. It was undetermined whether or not the hauling efficiencies that the company implemented were discussed with the SWAC. Commissioner Timmons stated that the Consumer Price Index (CPI) is currently at 3.5%, she recommended a 4% rate increase. She has concerns with financial hardships due to the economy and continued large rate increases. Commissioner Dorran recommended a third-party audit of the financials to assist in establishing a rate increase. Commissioner Shafer explained that a 7% rate increase puts the county in the same fee range as others in this area. Mr. Miracle argues that a city's density makes collection more cost effective inside the city as opposed to collections in the County where the population is sparse. Shaina Lilley, Longview WA, informed the Board that there is a specified rate for seniors and they are willing to waive the rate increase for seniors again this year, they did not increase the senior rate last year either. **Commissioner Shafer moved to approve a rate increase of 7% for both collection and disposal. Seconded by Commissioner Timmons. Commissioner Shafer made an amendment to the original motion to approve the rate increase at 5.5% with no rate change for seniors and an agreement to have the financials reviewed/audited by a third-party. Seconded by Commissioner Timmons. Carried, 3-0. Commissioner Shafer moved to adopt Order No. BCC2026-036 with the amended rate increase of 5.5%. Seconded by Commissioner Timmons. Carried, 3-0.**

3. Dispatch Payable – CAD Maintenance – Presented by Captain Karen Primmer, UCSO. This is a request for the renewal of the RIMS/iRIMS for Hermiston Police through SunRidge Systems for support and maintenance from July 1, 2026 to June 30, 2027. The total amount is $14,725.00, which $1,213.00 is Hermiston's portion and will be reimbursed. Due to the amount, the payable for yearly maintenance and support services requires Board of Commissioner approval. **Commissioner Shafer moved to approve payable to SunRidge Systems for RIMS/iRIMS support and maintenance in the amount of $14,725.00 with $1,213 being reimbursed from Hermiston to the County. Seconded by Commissioner Timmons. Carried, 3-0.**

4. UCSO RFP – Jail Floor – Presented by Dan Lonai, Director of Administrative Services. The flooring for the jail kitchen is in need of replacing. Authorization is sought to issue a request for proposals for replacing approximately 3000 square feet of flooring. **Commissioner Timmons moved to authorize issuance of request for proposals for replacement of flooring for the jail kitchen. Seconded by Commissioner Shafer. Carried, 3-0.**

5. (Presented after #6) Emergency Management Grant – Presented by Sage DeLong, Emergency Manager. The Oregon Department of Emergency Management has awarded Umatilla County Homeland Security Grant Program (HSGP) Grant Agreement No. 25-231 in the amount of $48,040. The grant will fund the purchase of active threat response kits and rolling mass casualty kits to enhance emergency response capabilities throughout Umatilla County. The grant performance period is October 1, 2025 through September 30, 2027. No county match is required. The grant is administered on a reimbursement basis. **Commissioner Shafer moved to approve execution of Homeland Security Grant Agreement No. 25-231 with the Oregon Department of Emergency Management in the amount of $48,040.00 for the purchase of active shooter/threat response kits and rolling mass casualty kits. Seconded by Commissioner Timmons. Carried, 3-0.**

6. (Presented prior to #5) IT Payable – Controlled Access FOB System - Presented by Dan Lonai, Director of Administrative Services. The license/support fee for the county's controlled access system (FOBs) is $5,750, which is over $5,000, and requires Commissioner approval. This is a yearly routine expense and has been budgeted. **Commissioner Shafer moved to approve the payable in the amount of $5,750.00. Seconded by Commissioner Timmons. Carried, 3-0.**

7. Admin Services Purchase – Courthouse Basement Signs – Presented by Steve Craigen, Administrative Services. As part of the ongoing initiative to upgrade signage across county buildings, a quote for replacing the signs in the basement of the courthouse was received. Due to the amount, $6,980, it requires Board approval. This was the only quote received. **Commissioner Timmons moved to approve the quote from Creative Signs in the amount of $6,980.00 for Pendleton Courthouse basement signs. Seconded by Commissioner Shafer. Carried, 3-0.**

8. Public Health – SBHC FTE – Presented by Alisha Lundgren, Deputy Director UCo Health. The Hermiston Student Health Center opened in November 2024 staffed with a 0.8 FTE Nurse Practitioner. As the center has been operating over the last year we have found that there has been increased interest and utilization of services. This center frequently serves students across the school district. Many prefer to come in for appointments prior to the start or after the end of the school day. The Nurse Practitioner proposed the idea of increasing the hours of this position to 9 hours per day to ensure meeting the needs of the students at HSHC. This results in an increase in FTE from 0.8 to 0.9 FTE over the school year. The increased cost of $56,554.25 has been proposed to Hermiston School District and they have approved the new budget for FY27. Funding for HSHC is through grants and revenue, any balance left over is paid by the school district. **Commissioner Timmons moved to approve and increase of FTE of HSHC Nurse Practitioner Position to 0.9 FTE. Seconded by Commissioner Shafer. Carried, 3-0.**

9. Public Health – Nursing Supervisor **-** Presented by Alisha Lundgren, Deputy Director UCo Health. UCo Health has been awarded Rural Health Transformation program element 82 funding from OHA with an approved project plan and budget to support the expanding of the NFP team. This

expansion includes a Public Health Nursing Supervisor position. This position would be funded with braided funding from this program element, Targeted Case Management billing (as this position would carry a caseload of clients) and possible Incentive Funding from Changent. The department is projecting a potential decrease to the general fund in the 55100 Home Visit budget for FY27. A unique feature of this program is that the work done is based off the specific goals of the individual families and referrals are made based off of those specific goals. A slideshow presentation outlined financial estimations in regards to revenue, budgets and funding. **Commissioner Timmons moved to approve a Public Health Nursing Supervisor for home visiting. Seconded by Commissioner Shafer. Carried, 3-0.**

10. Public Health – Nurse Family Partnership Letter – Presented by Alisha Lundgren, Deputy Director UCo Health. There is currently an open application period with Changent (National service office for NFP) that allows for sites that are adding additional home visiting FTE that Changent will match 1/3 of funding. The site needs to demonstrate that they have a 3 year commitment with secured funding for the remaining 2/3 match. A draft/sample letter has been prepared that would be needed in order to apply for this funding source. This funding would provide $36,285.37 per year in additional revenue over 3 years for a total of $108,856.12 if awarded. Chair Dorran expressed concern with a 3-year commitment. **Commissioner Timmons moved to approve signing a 3-year commitment letter for the Incentive Fund Application. Seconded by Commissioner Shafer. Carried, 2-1 (Commissioner Dorran in opposition).**

11. Public Health – Nurse Family Partnership Contract – Presented by Alisha Lundgren, Deputy Director UCo Health. We have received an updated NFP contract from Changent to include NFPx and updated terms. **Commissioner Timmons moved to authorize the board chair to sign the updated Changent NFPx contract. Seconded by Commissioner Shafer. Carried, 3-0.**

12. Bridge Purchase – Presented by Tom Fellows, Public Works Director. The County issued a Request for Proposals for the purchase of a prefabricated modular steel vehicular bridge. One proposal was submitted by the time of the opening – Contech Engineered Solutions in the amount of $168,600. Another proposal was received that did not make the deadline. The recommendation is to award the contract to the lowest responsive proposer. **Commissioner Dorran moved to approve notice of intent to award contract for purchase of steel bridge from Contech Engineered Solutions in the amount of $168,600.00. Seconded by Commissioner Shafer. Carried, 3-0.**

13. Board Payable – Presented by Nick Warner, Deputy County Counsel. A payable is before the Board for approval due to the amount. The payable is for the sponsorship of the 4th of July concert. **Commissioner Shafer moved to approve payable to Inland Northwest Musicians in the amount of $6,250.00. Seconded by Commissioner Timmons. Carried, 3-0.**

14. Auditor Engagement Letter – Presented by Jason Jensen, CFO. Umatilla County has received an engagement letter from our auditor. **Commissioner Shafer moved to authorize the board chair to sign the engagement letter with Anderson, Boylan, Ramos, P.C. Seconded by Commissioner Timmons. Carried, 3-0.**

15. Fair Purchase – Eli Young Band – Presented by Nick Warner, Deputy County Counsel. The fair intends to have Eli Young Band as entertainment at the 2026 UCF. We have received a contract and sent it back with edits. We expect to receive a final version soon. **Commissioner Shafer moved to authorize the board chair to sign the attached redlined contract and then sign the final contract when received, not to exceed $35,000.00. Seconded by Commissioner Timmons. Carried, 3-0.**

16. Fair Purchase – OrCal Parking - Presented by Nick Warner, Deputy County Counsel. This is a request to approve OrCal to provide parking services for the 2026 Umatilla County Fair. **Commissioner Shafer moved to approve OrCal for parking services in the amount of $26,000.00. Seconded by Commissioner Timmons. Carried, 3-0.**

17. Fair Purchase – OrCal Ticket Scanning – Presented by Nick Warner, Deputy County Counsel. Before the Board is a request to approve OrCal to provide ticket scanning services to obtain count of attendees through the gates at the 2026 Umatilla County Fair. **Commissioner Shafer moved to approve OrCal for scanning services in the amount of $6,720.45. Seconded by Commissioner Timmons. Carried, 3-0.**

18. Fair Purchase – Tents - Presented by Nick Warner, Deputy County Counsel Each year UCF rents tents, tables and chairs for the week of Fair. This is a request to partner with Elevation Tent Rental Inc. for the rental of these items, the total amount is $36,112.50. **Commissioner Dorran moved to approve rental from Elevation Tent Rental Inc. for rental of tents, tables and chairs in the amount of $36,112.50. Seconded by Commissioner Shafer. Carried, 3-0.**

19. Fair Purchase – Portable Restrooms - Presented by Nick Warner, Deputy County Counsel Portable Restrooms are required across the Fairgrounds the week of Fair. Independent Portable Restrooms has provided a great discount, bringing us in under budget. **Commissioner Dorran moved to approve Independent Portable Restrooms services in the amount of $20,000.00. Seconded by Commissioner Shafer. Carried, 3-0.**

20. DD Payable – Presented by Nick Warner, Deputy County Counsel. A payment is before the Board due to the amount. **Commissioner Shafer moved to approve the payable in the amount of $22,525.00. Seconded by Commissioner Timmons. Carried, 3-0.**

21. Real Estate Agent RFP - Presented by Nick Warner, Deputy County Counsel. The County has received a number of properties through the tax foreclosure process, including some that are residential. By law, if the property is located in a residential zone and was the former owner's primary residence, the property must be listed for sale with a real estate broker or agent. Authorization is sought to issue a request for proposals for real estate agents to list the properties for sale. The intent is to have an agent for the three areas of the county. **Commissioner Shafer moved to authorize issuance of request for proposals for real estate licensees to list tax foreclosed properties. Seconded by Commissioner Timmons. Carried, 3-0.**

22. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports: None

Meeting adjourned by Chair Dorran at 10:21 am.

Kelsey Bailey

Executive Secretary – Board of Commissioners