

**MINUTES**  
**UMATILLA COUNTY BOARD OF COMMISSIONERS**  
Meeting of July 16, 2025  
9:00 am, Room 130, Umatilla County Courthouse  
Pendleton, Oregon

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**Commissioners Present:** Chair Cindy Timmons, Vice-Chair Dan Dorran and Commissioner John Shafer

**County Counsel** Doug Olsen

**Guests Present:** Robert Pahl, Umatilla County Chief Financial Officer; Tom Fellows, Umatilla County Public Works Director; Dan Lonai, Umatilla County Administrative Director; Tierney Cimmiyoti, ; Charlet Hotchkiss, ; Camryn Fridy, Umatilla County HR; Tim McElrath, Umatilla County IT; Jennifer Blake, Umatilla County HR; Josh Roberts, UCSO; Detective Calvin Meade, UCSO; Rachael Reynolds, Umatilla County A & T Supervisor; Kelsi Reyes UCo Public Health; Kori Hibbard, UCo Public Health; Lexie Futter, UCo Public Health; Gloria Corona, Public UCo Health; Elizabeth Ulloa, UCo Public Health; Debbie Swenson, Umatilla County Elections; Sara Walmer, UCo Public Health; Kay Frankson, UCo Public Health; Beth Bettenfield, UCo Public Health; Joseph Fiumara, UCo Public Health Director; Lakshmi Sarimisetty, UCo Public Health; Amanda Melville, UCSO; Undersheriff Jim Littlefield, UCSO; Tim Golightly, 4-H parent; Amy Golightly 4-H leader/parent; Steve Kelsoe, Livestock Sale Committee Member; Erin Covert, 4-H parent; Steve Otzenberger, Stanfield; Emmaline Covert, Stanfield;

**Video link or Calling in:** Paul Wolverton, UCS; Riley Wortman, Umatilla County IT;

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**CALL TO ORDER:** Chair Timmons called the meeting to order at 9:00 am. She reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

**Pledge of Allegiance** - led by Chair Timmons.

**Awards/Correspondence/Recognitions** - Employee of the Quarter was awarded by Chair Timmons to Elizabeth Ulloa. A letter was read aloud highlighting the great qualities and skills she displays each day. It went on to express the gratitude her co-workers have for her. She was congratulated and applauded.

Commissioner Dorran expressed the importance of public input. He thanked all in attendance today and expressed desire to have such good attendance at all meetings.

**Minutes** – Commissioner Shafer moved to approve the minutes from July 2, 2025 Board meeting. Seconded by Commissioner Dorran. Carried, 3 - 0.

**Additions to Agenda** – None

**Public Comments and Recognition of Visitors** – Chair Timmons echoed Commissioner Dorran's comments about today's attendance.

**Business Items**

1. **Contract Ratification** – Presented by Jennifer Blake, Umatilla County HR Director. The county and the Courthouse AFSCME unit have been negotiating a successor agreement to the collective bargaining agreement that expired June 30, 2025. The terms have been tentatively approved, and the proposed agreement is in the process of being ratified by the bargaining unit. The agreement is before the Board for ratification by the county. The changes include cost of living increases of 4% for 2025-28, increase in HRA contribution, and additional two hour a month vacation accrual for 20 year plus employees. The negotiating team and Union team were thanked for their time and effort. **Commissioner Dorran moved to ratify and authorize signing of Collective Bargaining Agreement with AFSCME 3742 through June 30, 2028, including salary schedule. Seconded by Commissioner Shafer. Carried, 3-0.**
2. **Exempt Salary Schedule** - Presented by Jennifer Blake, Umatilla County HR Director. 4% COLA increase is proposed for Exempt and Admin Salaries effective July 1, 2025. Salary and benefits to follow highest CBA (update to HRA/Vacation Accrual). **Commissioner Shafer moved to approve and set update benefits and set the COLA increase for Exempt and Administrative Salary Schedule. Seconded by Commissioner Dorran. Carried, 3-0.**
3. **Hermiston Road Transfer** – Presented by Tom Fellows, Umatilla County Public Works Director. As part of the City of Hermiston E. Highland Avenue and SE 10th Street sewer extension project to provide services to the planned Henry K's Subdivision, jurisdiction of a portion of SE 10th Street is to be transferred to the City. The portion of the street to be transferred is between Highland Avenue and SE Columbia Drive. The bridge over the A Line Canal will be replaced as part of the project. The County will contribute bicycle path funds to the project. The agreement is before the Board for review and approval. **Commissioner Dorran moved to approve road transfer agreement and authorize signing. Seconded by Commissioner Shafer. Carried, 3-0.**
4. **Parking Lot Sealing** - Presented by Dan Lonai, Administrative Services Director. Approval is sought for the sealing of the Justice Center parking lot. The lowest of the two bids received was from Klicker Enterprises for \$23,117.27. The other bid was from Striperite for \$33,975.00. The project and payment are before the Board for approval. The project should be started in the next couple of weeks if approved. **Commissioner Dorran moved to approve project and payment to Klicker Enterprises in the amount of \$23,117.27. Seconded by Commissioner Shafer. Carried, 3-0.**
5. **Sheriff's Office Software Upgrade** – Presented by Lieutenant Josh Roberts, UCSO. UCSO utilizes software from Cellebrite to extract data from cellular devices for criminal cases. The current contract with Cellebrite ends in 2027. However, the current software, while still usable, is outdated and does not work on many newer devices. As UCSO builds its digital forensic lab in house, we

would like to upgrade to the newest software offered by Cellebrite called, Inseyets Online Pro. This will be an amendment to our current contract with Cellebrite, and they have given us a pro-rate on our current product toward the purchase of the upgrade. The total price to switch to Inseyets Online Pro is \$32,419.45, which will take us through June 29, 2027.

Commissioner Dorran asked if this could be shared with other local agencies. If that was the desire Lt. Roberts would be willing to explore those options, it is possible. He also explained that this contract is limited to 40 unlocks for devices that they are unable to get into. That number can be increased, but could result in a cost increase.

Commissioner Shafer asked if there is a difference in the ability to get information from an iPhone versus Android? Cellebrite had issues with that previously but has addressed it with the Inseyets upgrade, they have improved their ability to access information from both types of phones. **Commissioner Dorran moved to approve amending the contract with Cellebrite to upgrade to Inseyets Online Pro. good through June 29, 2027, in the amount of \$32,419.45. Seconded by Commissioner Shafer. Carried, 3-0**

6. Sheriff's Office Payable – Presented by Dan Lonai, Administrative Services Director. A payable is before the Board for approval due to the amount. The payable is for repair of the cooling tower in the computer room at the Justice Center. The cost is being paid from the facilities fund for the Justice Center. **Commissioner Shafer moved to approve payable to Pendleton Electric Co. in the amount of \$14,858.70. Seconded by Commissioner Dorran. Carried, 3-0.**
7. Administrative Services Payable – Presented by Dan Lonai, Administrative Services Director. A payable is before the Board for approval due to the amount. The payable is for repair of the motor for the cooling tower in the computer room at the Justice Center. The cost is being paid from the facilities fund for the Justice Center. Chair Timmons commended maintenance for having the resources to find the parts quickly and the great team effort to get this repaired in a timely manner. **Commissioner Dorran moved to approve payable to Dykman Electrical in the amount of \$11,386.59. Seconded by Commissioner Shafer. Carried, 3-0.**
8. Property Auction – Presented by Doug Olsen, Umatilla County Counsel. Authorization is sought to conduct an auction to sell property foreclosed on for delinquent property tax. Sixteen properties are available for sale. The date for the proposed auction is August 20, 2025. **Commissioner Shafer moved to adopt Order No. TX2025-01. Seconded by Commissioner Dorran. Carried, 3-0.**
9. Personal Property Tax Abatement – Presented by Doug Olsen, Umatilla County Counsel. There is a delinquent personal property account that is uncollectible. The taxes are for a 1980 manufactured structure that was removed from the property, but cannot be found in the county. The title owner does not own any other property in the county. There are no means to collect the taxes. Oregon law allows the Board to abate these uncollectible taxes. **Commissioner Shafer moved to adopt Order No. TX2025-02. Seconded by Commissioner Dorran. Carried, 3-0**
10. DD Software Payable – Presented by Doug Olsen, Umatilla County Counsel. A payable is before the Board for approval due to the amount. The payable is for the annual renewal of software maintenance for the DD billing system to the State. The cost is budgeted and paid from DD funding.

**Commissioner Shafer moved to approve payable to Therap Services LLC in the amount of \$19,903.28. Seconded by Commissioner Dorran. Carried, 3-0.**

11. DD Remodel Payable – Presented by Doug Olsen, Umatilla County Counsel. A payable is before the Board for approval due to the amount. The cost is reimbursed and budgeted. **Commissioner Shafer moved to approve payable to Suite Additions LLC in the amount of \$55,471.00. Seconded by Commissioner Dorran. Carried, 3-0.**
12. Fair Payment – Presented by Doug Olsen, Umatilla County Counsel. Authorization is sought for payment of rental equipment for the Fair. The payment is before the Board due to the amount. **Commissioner Shafer moved to authorize payment to United Rentals in the amount of \$9,186.50. Seconded by Commissioner Dorran. Carried, 3-0.**
13. Fair Beer Garden – Presented by Doug Olsen, Umatilla County Counsel. The Fair Board made the decision to have a beer garden available near the livestock auction during the fair for buyers. Complaints have been received from members of the public on having alcohol available near a youth event. The matter is before the Board to express its position on the matter. Due to statute and MOA the Fair Board is within their rights to make this decision.

Commissioner Dorran comments that it has turned into a buyers' lounge. He gives credits the Fair Board for listening to the discussions throughout the year and changing the approach to a one-year trial and for posting "No alcohol" signs on the barns.

Commissioner Timmons stated appreciation for the Fair Board and all they do, but urges for transparency in the decisions being made.

Commissioner Shafer is not in favor of a buyers' lounge near the sale yard. He read a letter written by an 11-year-old 4-H member, explaining that having alcohol at the sale is the opposite of the pledge and motto of 4-H. The letter explains the desire for the youth to be a part of the auction without the interference of alcohol.

Amy Golightly, Hermiston, stood for comment, she has been to Fair Board meetings and has spoken up on several occasions about this issue. She wants youth to have the utmost, best experience they can and to be the best leaders they can be. She feels the Fair is moving away from including youth in the sale and the focus is shifting to the buyers and business owners. The youth has put in a lot of hard work, some all year long. She suggested having no alcohol in the buyers' lounge and having the youth serve the buyers.

Steve Kelsoe, Hermiston. He has been involved with the Fair for 20 years and has sat on livestock sale committee for about 15 years. The buyer bump has grown over the years, and declares that these kids are making extremely good money without having alcohol sold nearby. Last year it was unannounced that there would be alcohol in the sale area. He feels that using alcohol to loosen people's pockets is not a positive. He also commented on the lack of transparency from the Fair Board with this issue. The kids have worked hard and some may choose not to be involved in the Fair if alcohol is going to continue to be present near the sale. He concluded "I believe in our future, our youth is our future."

Undersheriff Littlefield presented his concerns, from a public safety standpoint, adding additional opportunities to access alcohol creates additional safety risks. Staffing additional officers at the Fair to help reduce these risks will be a greater expense. Other partner agencies contribute personnel for this event and increased cost could result in them not participating.

Tim Golightly, Hermiston. His family has been involved in the Fair for 9 years. It was always successful without the sale of alcohol. Last year when they introduced alcohol it did not seem to make a positive impact. After that he tried to ask questions and went to Fair Board meetings from which he left with the understanding, this would not be repeated. He was surprised to learn that it is happening again this year. It was not announced and the majority of the people he knows are not in favor. He is not confident that the Fair Board is taking it seriously.

Erin Covert, Stanfield, as a mother of a child that participates in 4-H she is disappointed. This should be a positive and safe experience for the youth. She feels providing alcohol lessens the safety of having the children around buyers that may be intoxicated. They will not be participating in Fair this year.

Clarification was given that this is a decision of the Fair Board and not the Commissioners. The Fair Grounds are an open campus.

Commissioner Dorran expressed concern with asking a County committee to reconsider a decision that they have the authority to make. While not in favor of the buyers' lounge he is unsure about asking a Board, that they have been entrusted to take on many responsibilities and make decisions, to reconsider. Commissioner Dorran suggested an amendment to the motion that the Board doesn't approve of the buyers' lounge.

**Commissioner Shafer moved to ask the Umatilla County Fair Board to reconsider their decision regarding the Buyers' Lounge. Seconded by Commissioner Timmons. Carried, 2-1 (Commissioner Dorran in opposition). Commissioner Dorran made a motion to express the disapproval by the Board of Commissioners of the Buyers' Lounge at the Umatilla County Fair. Seconded by Commissioner Shafer. Carried, 3-0.**

14. Sale of Property – Presented by Doug Olsen, Umatilla County Counsel. Authorization is sought for the sale of property foreclosed on for delinquent property tax. The tax lot is an undivided interest in property. The property is unimproved and not in production. The property did not sell at the May 3, 2022 or May 23, 2023 auctions. A bid was recently received to purchase the interest from an owner of additional undivided interest in the property. The amount meets the minimum bid amount and is before the Board for approval. **Commissioner Shafer moved to adopt Order No. BCC2025-033. Seconded by Commissioner Dorran. Carried, 3-0**
15. Fruitvale Road Dedication – Presented by Doug Olsen, Umatilla County Counsel. The County foreclosed on four tax lots for delinquent property taxes. The tax lots are roads in the Fruitvale subdivision. The proposal is to dedicate these tax lots for roads for public use. **Commissioner Shafer moved to approve dedication and sign deed. Seconded by Commissioner Dorran. Carried, 3-0.**

16. Rieth Road Dedication – Presented by Doug Olsen, Umatilla County Counsel. The County foreclosed on a tax lot for delinquent property taxes. The tax lot is adjacent to Rieth Road. The proposal is to dedicate this tax lot for road for public use. **Commissioner Dorran moved to approve dedication and sign deed. Seconded by Commissioner Shafer. Carried, 3-0.**
17. Pilot Rock Road Dedication – Presented by Doug Olsen, Umatilla County Counsel. The County foreclosed on a tax lot for delinquent property taxes. The tax lot is part of SW 6th Street in Pilot Rock. The proposal is to dedicate this tax lot for road for public use. **Commissioner Shafer moved to approve dedication and sign deed. Seconded by Commissioner Dorran. Carried, 3-0.**
18. Letter of Support – Presented by Commissioner Dorran. The Board has been requested to submit a letter of support for the Soil & Water Conservation District application for an OWEB grant. The grant would be for the collaboration of some of the water control district in outreach and education initiatives. **Commissioner Dorran moved to approve letter of support and authorize Chair to sign. Seconded by Commissioner Shafer. Carried, 3-0.**
19. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Shafer: Thank everyone who came and spoke today, they are really appreciated and respected.

Commissioner Dorran: None

Commissioner Timmons: At the Fair yesterday they were having pre-Fair contests. Steaks were being cooked, cookies baked, Dutch oven cooking, painting and more. The Fair has started and a lot is going on.

Meeting adjourned by Chair Timmons at 10:21 am.

*Kelsey Bailey*

Executive Secretary – Board of Commissioners