

MINUTES
UMATILLA COUNTY BOARD OF COMMISSIONERS

Meeting of December 17, 2025
9:00 am, Room 130, Umatilla County Courthouse
Pendleton, Oregon

Commissioners Present: Chair Cindy Timmons, Vice-Chair Dan Dorran, and Commissioner John Shafer

County Counsels: Doug Olsen,
Counsel Absent: Nicholas Warner

County Staff Present: Robert Pahl, Chief Financial Officer; Rachael Reynolds, A&T Director;
Guests Present: Jaclyn Jenkins, Deputy DA; Kathleen Davidson, DA's Office, Manager

Video link or Calling in: Jennifer Blake, Umatilla County HR Director

CALL TO ORDER: Chair Timmons called the meeting to order at 9:00 am. She reminded all that the meeting is a public forum and there is a call-in option provided. There is time on the agenda to provide input (or for hearings) to provide comment. The meeting is being video and audio recorded and minutes will be taken. Also, meetings are now live-streaming. Comments will become part of the meeting record and ask that they be three minutes or under. If persons wish to speak before the Board, please identify yourself and state where you live in order to be heard on the record – also note if you are speaking on behalf of others.

Pledge of Allegiance - led by Chair Timmons.

Awards/Correspondence/Recognitions – Commissioner Dorran wished a Merry Christmas and Happy Holidays to the staff of Umatilla County and thanked them for their hard work.

Minutes – Commissioner Dorran moved to approve the minutes from December 10, 2025 Board meeting. Seconded by Commissioner Shafer. Carried, 3 - 0.

Additions to Agenda – None

Public Comments and Recognition of Visitors – None

Business Items

1. District Attorney Copier – Presented by Jaclyn Jenkins, Chief Deputy DA. The two copier units, one in the Pendleton DA’s office and one in the Hermiston DA’s office, were purchased in December 2016, which was 9 years ago. We have been experiencing an increase in downtime and service calls. Obtaining hardware for the units is becoming increasingly difficult due to the machines’ age. Replacing the machines with new, up-to-date equipment will be cost-effective, resulting in fewer repairs, lower prices per copy, increased productivity, and better-quality prints. Three quotes were obtained from Canon dealers: Canon Solutions America, Inc., Copiers Northwest, and Pacific Office Automation. Chief Financial Officer Robert Pahl is in agreement with the purchase. The purchase price is \$9,424.80 each, totaling \$18,849.60, to be paid out of line 90770-565022. **Commissioner Dorran moved to approve the purchase of two Canon**

ImageRunner Advance C7260 multifunction copiers from Pacific Office Automation for a total cost of \$18,849.60. Seconded by Commissioner Shafer. Carried, 3-0.

2. District Attorney Software Purchase - Presented by Jaclyn Jenkins, Chief Deputy DA. Axon Evidence is a cloud-based Digital Evidence Management System. The company stores law enforcement digital evidence (body cam & security footage). We discover the digital evidence to the defense through links within our data operating system (PbK). We have had a partially functioning interface in place since 2022; however, now Axon is going to charge for its part in this service. If we do not pay the charge, we will lose the data connection. The interface between Axon and PbK is highly cost-effective in terms of staff time spent on discovery and public records requests. It is significantly more efficient than the previous processes, which involved copying, scanning, downloading, uploading, and duplicating reports and digital evidence onto CDs/DVDs and Flash Drives, then mailing them. The Yearly Invoice cost will be \$24,224.29 (7/2026); \$25,355.84 (7/2027); \$26,586.84 (7/2028); \$27,662.89 (7/2029); \$28,685.74 (7/2030) Grand Total over a 5-year period: \$132,515.60. **Commissioner Shafer moved to approve contract with Axon Evidence and allocate yearly funds for the next five years for the integration of Axon Evidence and Prosecutor by Karpel (PbK). Seconded by Commissioner Dorran. Carried, 3-0.**
3. District Attorney Conference Expenses – Presented by Jaclyn Jenkins, Chief Deputy DA. On April 20 to April 24, 2026, in recognition of National Child Abuse Prevention Month, the Umatilla County District Attorney's Office, in partnership with the Guardian Care Center (GCC), is hosting the fourth annual Eastern Oregon Child Abuse Conference (EOCAC) (previously titled the George Murdock Eastern Oregon Regional Child Abuse Conference) to be held at the Wildhorse Resort in Pendleton, Oregon. Originally, the conference was a three-day event, but it has now expanded to a week-long training. It was tailored for law enforcement and prosecution, but this year will include a track for advocates, social workers, educators, and forensic interviewers. It begins with the Internet Crimes Against Children and Prosecutor Bootcamp on Monday and concludes on Friday. A slideshow presentation was shown to the Board as Ms. Jenkins walked them through the conference highlights beginning each day with a motivational speaker. Approval is sought for the following EOCAC projected expenditures: A) \$50K – 17 to 20/Speakers' Fees (Fee/Lodging/Travel); B \$20K - 100/Attendees' Food Costs (Catered by the Resort); \$3K - Venue (Cayuse Hall, Columbia & Snake, Tucannon & Palouse). Last year costs was \$74,900.45. **Commissioner Dorran moved to approve the proposed budget for speakers, food and the venue for the Child Abuse Conference with a projected total of \$50,000 to \$80,000. Seconded by Commissioner Shafer. Carried, 3-0.**
4. Assessment and Taxation Purchase – Presented by Rachael Reynolds, A&T and GIS Director. Two quotes for aerial imaging of Umatilla County are provided. Eagleview and NearMap are the two companies that quotes were obtained from. Between the two quotes, Eagleview was less expensive and is anticipated to reduce vehicle/travel costs by allowing for completion of more desk appraisals. Community Development/Planning, Code Enforcement and Emergency Management are a few other departments that will benefit from this program. In the event of a natural disaster they can perform additional flights. **Commissioner Dorran moved to authorize the contract with Eagleview, Plan A, not to exceed \$119,500.00 per year for 6 years. Seconded by Commissioner Shafer. Carried, 3-0.**

5. Emergency Management Purchase – Presented by Doug Olsen, County Counsel is seeking approval for the purchase of a secure, climate-protected storage facility for the storage of emergency vehicles and deployable equipment. The building would be located at the Fair Building in Hermiston. Purchase of this building would not come out of the General Fund, funds will be provided by Amazon. **Commissioner Dorran moved to authorize the purchase of a climate-protected storage facility. Seconded by Commissioner Shafer. Carried, 3-0.**
6. ATV Ordinance – Public Hearing - Chair Timmons opened the public hearing at 9:43 am. Presented by Doug Olsen, County Counsel. The proposed ATV Ordinance is before the Board for a second reading. Changes have been made since the First Reading. The changes are highlighted in yellow on the draft provided. A map showing the area subject to the ordinance is also included, along with a list of the impacted roads. Chair Timmons closed the public hearing at 9:44 am. Commissioner Dorran expressed concern that the document failed to include provisions for permits and an annual review. It will be difficult to enforce and monitor this ordinance. **Commissioner Shafer moved to approve Ordinance No. 2025-08. Seconded by Commissioner Timmons. Carried, 2-1 (Commissioner Dorran in opposition).**
7. Spout Springs Ski Area– Presented by Doug Olsen, County Counsel. The USFS has requested that the County act as a facilitator for the sale of the former Spout Springs Ski Area & Resort. The process would include the transfer of all of the non-real property assets of the ski area to the County at no cost, and then the County would issue a request for proposals for developers of the ski resort. The successful proposer would also enter into a lease for the real property with the USFS. There should not be any direct cost to the County other than staff time. **Commissioner Dorran moved to authorize the County to proceed with USFS for the development of the Spout Springs Ski Area & Resort, including acceptance of assets and authorization for issuance of request for proposal for development. Seconded by Commissioner Shafer. Carried, 3-0.**
8. Walla Walla Watershed Council Appointments – Presented by Doug Olsen, County Counsel. Appointments to the Walla Walla Watershed Council are before the Board for approval. The terms for four members (Caty Clifton, Jack Ferrise, Joel Huesby and Kevin Scribner) have expired and they are willing to be reappointed. Mark Medina is recommended for appointment for the vacant Wildlife position. **Commissioner Dorran moved to adopt Order No. BCC2025-047. Seconded by Commissioner Shafer. Carried, 3-0.**
9. Operating Agreement - Presented by Doug Olsen, County Counsel. The County will need an entity to operate the Central Pipeline to provide water to the users of the system. Discussions have occurred with Westland Irrigation District to provide the services. The District is willing to operate the pipeline. A draft agreement is before the Board for review. The proposed cost for the initial year is \$182,000. The costs for the operation of the pipeline will be reimbursed by the users of the system. **Commissioner Shafer moved to approve contract with the Westland Irrigation District to operate the Central Pipeline and authorize chair to sign the contract. Seconded by Commissioner Dorran. Carried, 3-0.**
10. Executive Session – Employment/Real Property – ORS 192.660(2)(a,b,e,h) – None

Commissioner Reports:

Commissioner Shafer: None

Commissioner Dorran: Merry Christmas to everybody!!

Commissioner Timmons: A pinkie will be brought forward to address the budget for signage for ATV/UTV Use Ordinance.

Meeting adjourned by Chair Timmons at 9:53 am.

Kelsey Bailey

Executive Secretary – Board of Commissioners