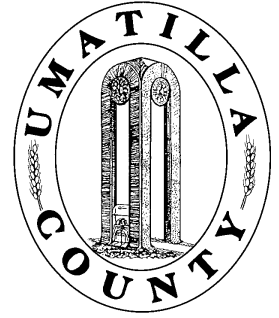# Umatilla County
Department of Land Use Planning

216 SE 4ᵗʰ ST, Pendleton, OR 97801, (541) 278-6252

Amendments
Comprehensive Plan Map/Text, Zoning Map/Text
Supplemental Application & Information Packet
Note: Please complete the Land Use Request Application as well.

PROCESSING THE APPLICATION

The typical application process is approximately 3 to 6 months long.

Applications for map amendments are processed as quasi-judicial land use decisions. Planning staff have 30 days to review the application for completeness. Once the application is deemed complete, planning staff will provide the required 35-day notice to the Oregon Department of Land Conservation and Development (DLCD). The proposed amendment is then placed on the next available County Planning Commission agenda for a public hearing.

As applicable, applicant(s), owners(s), surrounding property owners, affected government agencies, and utility companies are given 10-day notice in which to make written comments or prepare to attend the public hearing.

PUBLIC HEARING

The amendment process involves two public hearings. At the first hearing, the County Planning Commission hears public testimony and makes a recommendation to the Board of County Commissioners who makes a final decision at the second hearing.

ADDITIONAL ITEMS
1. Copy of Umatilla County Comprehensive Plan Map or Zoning Map with changes indicated.
2. A description addressing how the proposed amendment complies with the Umatilla County Development Code and Comprehensive Plan, Oregon Administrative Rules, Statewide Planning Goals and Oregon Revised Statutes.
3. Other items deemed necessary by planning staff.

FEES

Comprehensive Plan Map, Comprehensive Plan Text, Development Code Text and Zone Map Amendment - $1,000 each type of application (cumulative)

Cost of the notices will be invoiced afterwards and must be paid prior to final approval. (Effective July 1, 2013 via Ord. #2013-06)

It is the responsibility of the applicant to submit a complete application with all necessary attachments. Planning staff can refuse an incomplete application.

Amendments to Map and/or Text

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1. Which document is being proposed to be added to, deleted from, or otherwise modified?

   ☐ Comprehensive Plan Map Amendment
   ☐ Comprehensive Plan Text Amendment (includes amendment to the Mineral and Aggregate Significant Site Inventory)

   ☐ Development Code Text Amendment
   ☐ Zoning Map Amendment

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2. If amendments to the Comprehensive Plan Map are being proposed, what is the current designation and what is being proposed?

   Current Designation: _____

   Proposed Designation: _____

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3. If amendments to the Zoning Map are being proposed, what is the current zoning and what is being proposed?

   Current Zoning: _____

   Proposed Zoning: _____

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4. If modifying the Development Code text, please provide a copy of the proposed language as an attachment.

   ☐ Yes, the proposed development code text is attached.

   ☐ No, the new development code text has not yet been drafted.

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5. What is the current use of the property?

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6. Will a Goal Exception be necessary in order to accomplish the desired land use?

   ☐ Yes, an Exception is part of this application (see OAR 660, Division 4).

   ☐ No, an Exception is not necessary.

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7. Describe the desired land use(s):

8. Explain how the Amendment will comply with the Comprehensive Plan text and map.

9. **Transportation** - Explain how the Amendment will comply with the Oregon Transportation Planning Rule (TPR) - OAR 660, Division 12, the County TSP and UCDC §152.019, Traffic Impact Analysis (TIA).